

# Concur Offers Corporate Travelers a Direct Link to Low SWABIZ Fares



## OVERVIEW

Southwest Airlines has joined with Concur to offer access to SWABIZ, Southwest Airlines' business travel reservation Web page, for travelers booking through Concur® Travel & Expense and Concur® Cliqbook Travel. Powered by BookingBuilder, SWABIZ allows business travelers to plan, book and purchase ticket-less travel on Southwest Airlines; making this solution the easiest and most efficient method to obtain the lowest fares and maximum Rapid Rewards credit while complying with corporate policies.

## BENEFITS

- Corporate travelers will have full access to Southwest inventory
- A traveler's Rapid Rewards number will auto-populate during a SWABIZ booking, ensuring maximum travel rewards and time-savings
- Save money with direct access through Concur booking tools to Southwest Airlines everyday low fares; including Internet-only specials from SWABIZ.com.
- "Fees Don't Fly With Us" With SWABIZ there are never any setup, online reporting, booking transaction, change, or cancellation fees
- 24 hour technical support for you, and travel assistance for your business travelers
  - o Travel Managers can contact our SWABIZ HelpDesk @ 1-866-4-SWABIZ (please refrain from distributing this number to travelers. The assistance provided can only assist travel decision makers with SWABIZ technical assistance.)
  - o Travelers that need assistance with flight arrangements can call 1-800-435-9792
- Reports allow you to locate travelers anytime
- No extra charges to business travelers for onboard snacks, pillows or blankets



WITH ACCESS TO SWABIZ FARES, CORPORATE TRAVELERS USING CONCUR TRAVEL & EXPENSE OR CONCUR CLIQBOOK TRAVEL CAN BOOK DIRECTLY THROUGH THEIR ORGANIZATION'S PREFERRED BOOKING TOOL TO OBTAIN THE LOWEST FARES AND MAXIMUM RAPID REWARDS CREDIT.

## TURN IT ON AND SAVE WITH LOW FARES FROM SWABIZ

In order to link your Concur account to SWABIZ, you will first need to establish a SWABIZ account for each of your individual corporate accounts. Contact Southwest at 214-792-1003 or by email at [emily.richardson@wnco.com](mailto:emily.richardson@wnco.com) to setup your SWABIZ account. The goal at Southwest is to complete the SWABIZ enrollment within 24 hours from the time you contact them.

Once your SWABIZ account is established, contact your Concur implementation representative to enable the SWABIZ functionality in your Concur Cliqbook Travel Company Configuration.

When your SWABIZ account has been established and enabled in your company travel configuration, your travelers will have access to SWABIZ flights in the Concur Cliqbook Travel Center via an iframe from BookingBuilder.

## ABOUT SOUTHWEST

After 37 years of service, Southwest Airlines continues to offer the best value in airline travel, allowing Customers the opportunity to travel nonstop throughout the country at a very low fare. Southwest offers a very comfortable ride with all premium leather seats and plenty of legroom. Southwest does not charge Customers an extra fee for changing their reservation and continues to offer free amenities. Customers enjoy complimentary pillows, blankets, snacks, juice, soda, and water on all flights. Since 1987, the airline has maintained the lowest ratio of Customer complaints to enplanements as published in the Department of Transportation's Air Travel Consumer Report. Southwest Airlines (NYSE: LUV), the nation's largest carrier in terms of domestic passengers enplaned, currently serves 64 cities in 32 states. Based in Dallas, Southwest currently operates more than 3,400 flights a day and has more than 34,000 Employees system-wide.

## ABOUT CONCUR

Concur is the world's leading provider of on-demand Employee Spend Management services. Concur enables organizations to globally control costs by automating the processes they use to manage employee spending. Concur's end-to-end solutions seamlessly unite online travel booking with automated expense reporting, streamline meeting management and optimize the process of managing vendor payments, employee check requests and direct reimbursements. Organizations of all sizes trust Concur to help them control spend before it occurs while eliminating paper and optimizing supplier relations. Concur's unified approach to managing employee spend delivers a 360 degree view into all employee expenses, helping companies globally enforce policies and monitor vendor compliance, while delivering unprecedented control and valuable insight. Concur's suite of on-demand services reach millions of employees across thousands of organizations around the world – streamlining business processes, reducing operating costs, improving internal controls and providing enhanced visibility and actionable expense analysis. More information about Concur is available at [www.concur.com](http://www.concur.com).

## VISIT US AT [WWW.CONCUR.COM](http://WWW.CONCUR.COM)

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